

To: Councillors John Andreotti, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

## Ordinary Parish Council Meeting

### Wednesday 10<sup>th</sup> July 2024 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council  
Date: 4<sup>th</sup> July 2024

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

#### 24.051 To receive and accept apologies for absence

#### 24.052 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

#### 24.053 To approve Minutes

1. Annual Parish Council Meeting 15<sup>th</sup> May 2024
2. Ordinary Parish Council Meeting, 15<sup>th</sup> May 2024
3. To receive draft Minutes of the Annual Meeting of the Parish Electorate, 15<sup>th</sup> May 2024

#### *To consider suspending the Meeting for Public Comments*

#### 24.054 Chairman's Announcements

#### 24.055 To consider co-opting to fill the vacant seat

#### 24.056 Neighbourhood Police crime report

#### 24.057 County and District Councillors' reports

#### 24.058 Planning

##### 1. New Planning Applications received

3/24/1228/HH	2 Burstead Cottages, Spellbrook Lane West: Single storey rear extension.	By 23 <sup>rd</sup> July
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##### 2. Decision Notices (for information only): See APPENDIX A below

##### 3. Other planning matters:

1. To consider any late planning applications and other planning matters

#### 24.059 Finance

1. To receive cashbook accounts at 30<sup>th</sup> June 2024
2. To approve bank reconciliation at 30<sup>th</sup> June 2024
3. Performance against budget as at 30<sup>th</sup> June 2024
4. To approve payments for 10<sup>th</sup> July
5. AGAR: update report

- 24.060 1. Highways**
1. Overgrown hedges:
    1. MOG Bakers Lane hedge: update
    2. Other overgrown hedges impeding footways
  2. Potholes High Wych Lane
  3. Other issues: TRO25063 road closure Bakers Lane/Wallace Road
- 2. Footpaths and Public Rights of Way**
1. Modification Order for footpath near Broadfields: update
  2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.
  3. Any other issues
- 3. Other Parish Matters**
1. High Wych Memorial Hall and car park:
    1. To consider any issues
    2. To consider appointing car park portfolio holder
  2. Bus shelter: Litter bin update
  3. To consider retention, use, and refurbishment of the notice board
  4. To consider supporting campaign to improve the safety of lithium batteries
- 24.061 1. Playing fields and buildings**
1. Harlow Theatre Company
    1. Update on development progress
    2. Update on installation of an outside tap on the pavilion
  2. Play area
    1. Update new play area equipment, Section 106 payment
- 2. Allotments :**
1. To receive report
- 24.062 Correspondence:** To note correspondence received (*for information only, unless indicated*)
- Request to support campaign to improve the safety of lithium batteries (24.060.3.4)
  - Ongoing complaint about potholes
- 24.063 Late items and other items for inclusion on future agendas**
1. To note items received too late for inclusion on this agenda
  2. To receive any other items for future agendas
- 24.064 Date and venue of next Parish Council Meetings**
- 8pm, Tuesday 10<sup>th</sup> September at High Wych Memorial Hall – venue and date to be confirmed

## APPENDIX Agenda item 24.058.2

Planning Decision Notices (as at 4<sup>th</sup> July, for information only)

3/23/2042/FUL	High Wych JMI: Single storey extension	GRANTED
3/24/0292/HH	Vine Cottage: Demolish attached garage; erect 2 x single storey extensions	Withdrawn
3/24/0293/LBC		
3/24/0965/HH	Chandlers Lane Cottage: Detached Garage/cart lodge	Awaited
3/24/0885/FUL	Sayes Park Farm: Convert greenhouse to create an agricultural tied dwelling	Awaited
3/24/0291/FUL	Field off Blounts Lane: Create access for farm machinery	Awaited